

Report Number(s): _____

Janesville Police Department Request for Records

Wisconsin Open Records Law – Act 335 – Laws of 1981

Requestor's name: _____ D.O.B. _____

Address: _____ Phone: _____

Date of Request: _____ Time: _____

Specific records requested: State specifically what your request is. (Include name and if possible dates and locations). Birth dates of persons involved are very helpful.

If your request is denied, denial can be reviewed by writ of mandamus procedure upon application to the district attorney of Rock County or the attorney general of the State of Wisconsin

Cost to Requestor: completed by office staff

Pages Copied _____ @ 25¢ per page = _____

Search Hours _____ @ _____ Per hour = _____

Postage _____ = _____

Photographs _____ photograph pages @ 50¢ per page = _____

Video/Audio _____ DVD @ \$5.00 each = _____

Total costs: = _____

How Received: Mail _____ In Person _____

How Distributed: Mail _____ In Person _____

Employee Filling Request

Date: _____