



**APPLICATION FOR:**

**ADA PARATRANSIT SERVICE ELIGIBILITY**

**NOTICE:**

To be considered eligible for Paratransit Service, applicants **MUST** meet the minimum criteria as shown in the "Eligibility Criteria" of the JTS ADA Paratransit Certification Process (see Page 4 of this application). This application form **MUST** be completely filled out in order to be considered. Incomplete forms will be returned without action.

**If you have any questions, or need further assistance - Call the JTS Paratransit Coordinator at: 608-755-3150 or 608-755-3190 (TDD).**

**APPLICANT'S PORTION**

1. Name \_\_\_\_\_

2. Address \_\_\_\_\_

3. City \_\_\_\_\_

4. Telephone Number \_\_\_\_\_

5. Do you live within the city limits of Janesville? YES \_\_\_\_\_ NO \_\_\_\_\_

6. Do you or have you used the JTS regular route system? YES \_\_\_\_\_ NO \_\_\_\_\_

7. Why are you not able to use the JTS regular route system? \_\_\_\_\_

8. How far is your home address from the nearest regular route bus stop? \_\_\_\_\_

9. What is your disability? \_\_\_\_\_

10. Do you require the service of a Personal Care Attendant to use the Paratransit Service?

YES \_\_\_\_\_ NO \_\_\_\_\_

11. Would you like to appear or have a representative appear before the Eligibility Committee?

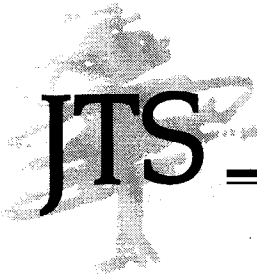
YES \_\_\_\_\_ NO \_\_\_\_\_

12. I hereby give my permission for the release of medical information concerning my stated disability to the Janesville Transit System and its Eligibility Committee to be used for the purpose of determining eligibility for ADA Paratransit Service. I understand this information will be confidential.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Applicants must contact the Janesville Transit System at 608-755-3150 or 608-755-3190 (TDD) for an appointment if you desire to appear before the ADA Paratransit Eligibility Committee.**



# APPLICATION FOR: **ADA PARATRANSIT SERVICE ELIGIBILITY**

## PHYSICIAN'S STATEMENT OF DISABILITY

*(Applicant is not to fill in this section)*

1. What is the applicant's disability that prevents him/her from using the regular fixed-route bus system?  
**(\*PLEASE NOTE THAT THE BUSES ARE EQUIPPED WITH WHEEL CHAIR LIFTS.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Appliances or aids used by the applicant for ambulating: \_\_\_\_\_

\_\_\_\_\_

3. How many steps can patient climb? \_\_\_\_\_

4. Greatest distance patient can safely walk: \_\_\_\_\_

5. Does the applicant require the services of a Personal Care Attendant to be able to travel on the bus? YES \_\_\_\_\_ NO \_\_\_\_\_

6. Do patient's needs change during winter months? \_\_\_\_\_

7. Is the applicant's disability:

a. Annual (Year Round) \_\_\_\_\_

b. Temporary, how many months? \_\_\_\_\_

c. Seasonal (winter weather) \_\_\_\_\_

8. In your opinion, does the applicant's disability fall within the definition given on Page 4 of this application which confer eligibility for paratransit? YES \_\_\_\_\_ NO \_\_\_\_\_

9. May we contact you if more information is needed? YES \_\_\_\_\_ NO \_\_\_\_\_

10. Name (Print or Type) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

(Physician, Physical Therapist, Psychiatrist, etc.)

Date \_\_\_\_\_

# HOW TO APPLY FOR:

## **ADA PARATRANSIT SERVICE ELIGIBILITY**

***Persons interested in becoming eligible for ADA Paratransit Service must complete the following certification procedure:***

- Step 1.** Request an application form from the Janesville Transit System. Application forms are available by mail from the JTS Office (call the Paratransit Coordinator at 608-755-3150 or 608-755-3190 for TDD users); or in person at the JTS Office, 900 North Parker Drive, or the City Clerk-Treasurers Office in the Municipal Building, 18 North Jackson Street.
- Step 2.** Complete every question in the Applicant's Portion (page 1) of the Application Form. Make sure that if a Personal Care Attendant is needed to travel with the applicant, this is included on the application.
- Step 3.** Have a physician or physical therapist, psychiatrist or other mental health professional, complete every question in the Physician's Statement of Disability (page 2) of the Application Form. The Eligibility Committee reserves the right to require additional medical verification.
- Step 4.** Forward the form to the Transit System Office, 900 North Parker Drive, Janesville, WI 53545-0710. An interview date and time will be assigned once a completed form is received. If the applicant and/or a representative desires to appear personally before the ADA Paratransit Eligibility Committee, be sure to note this on the form.
- Step 5.** If indicated, appear at the designated interview date and time before the ADA Paratransit Eligibility Committee. If an applicant cannot appear, a representative may appear instead. A PERSONAL APPEARANCE IS NOT REQUIRED. Interviews are conducted in private, confidential sessions at the Municipal Building, 18 North Jackson Street. These confidential sessions are considered "closed meetings" and are attended only by duly appointed members, alternate members, or ex-officio members of the Eligibility Committee.
- Step 6.** Following the interview, the Eligibility Committee will notify the Applicant within seven days. If additional medical verification is needed, a decision may be postponed until the next monthly Eligibility Committee meeting. If this should occur, the Applicant will be considered eligible for Paratransit service for 21 days after the completed application is received. Eligibility will continue until/unless a finding of non-eligibility is made by the Eligibility Committee.

# **ELIGIBILITY CRITERIA FOR:**

## **ADA PARATRANSIT SERVICE**

The Eligibility Committee will use the statutory ADA Paratransit Eligibility criteria for determining eligibility. In addition, the Eligibility Committee shall use all available sources of information to assist in the determination of eligibility, including but not limited to physician's diagnosis, witness testimony, personal acquaintance, and the interview results. No one source (e.g. physician diagnosis) shall automatically guarantee certification.

### **THE FOLLOWING INDIVIDUALS MAY BE CONSIDERED FOR ADA PARATRANSIT ELIGIBILITY**

1. Any individual with a disability who is unable, as the result of a physical or mental impairment (including a vision impairment), without the assistance of another individual (in addition to the operator of a wheelchair lift or other boarding assistance device), to board, ride, or disembark from any vehicle on the fixed-route system which is readily accessible to and usable by individuals with disabilities.
2. Any individual with a disability who needs the assistance of a wheelchair lift or other boarding assistance device and is able, with such assistance, to board, ride and disembark from any vehicle which is readily accessible to and usable by individuals with disabilities when such an accessible vehicle is not being used to provide public transportation on the regular fixed-route or routes on which the individual needs to travel.
3. Any individual with a disability who has a specific impairment-related condition which prevents such individual from traveling to a boarding location or from a disembarking location on such regular fixed-route system. (NOTE: Environmental conditions such as snow, rain, lack of sidewalks, or curb cuts do not in and of themselves confer paratransit eligibility in this case. However, these conditions in combination with a disability may contribute to eligibility in certain cases.)

### **ELIGIBILITY NOTES:**

1. Persons needing the services of a "personal care attendant" who would qualify for paratransit service under category 1, above, may ride fixed-route buses at their option if they are able to do so with their attendant.
2. All regular year-'round JTS fixed-routes and the Beloit-Janesville Express are served with wheelchair-lift equipped buses which are accessible to persons with disabilities. Persons in Category #2 will, therefore generally not be accommodated on paratransit service unless JTS is unable to provide a fully accessible fixed-route bus on the route in question.
3. Persons not normally qualified for paratransit service under Category 3, but who fall into Category 2 (able to use an accessible fixed-route bus) will not automatically be granted Category 3 status solely due to weather conditions such as cold weather or snow and ice accumulation during the winter months.
4. PLEASE NOTE: Paratransit service as provided by JTS and its contractor IS NOT ambulance service! Persons requiring in-transit medical supervision, life support equipment other than a portable oxygen unit, or who must use a mobility device other than that meeting the definition of a "common wheelchair", walker or cane, should seek transportation from an agency properly equipped to address these needs. JTS paratransit service is not designed, equipped or intended to provide emergency medical